



# Student Wellbeing and Engagement

## POLICY

If you need help to understand the information in this policy please contact the office at Richmond Primary; 94281909

The purpose of this policy is to ensure that all students and members of our school community understand:

- (a) our commitment to providing a safe and supportive learning environment for students
- (b) expectations for positive student behaviour
- (c) support available to students and families
- (d) our school's policies and procedures for responding to inappropriate student behaviour.

Richmond Primary School is committed to providing a safe, secure and stimulating learning environment for all students. We understand that students reach their full potential only when they are happy, healthy and safe, and that a positive school culture, where student participation is encouraged and valued, helps to engage students and support them in their learning. Our school acknowledges that student wellbeing and student learning outcomes are closely linked.

The objective of this policy is to support our school to create and maintain a safe, supportive and inclusive school environment consistent with our school's values.

This policy applies to all school activities, including camps and excursions.

1. School profile
2. School values, philosophy and vision
3. Wellbeing and engagement strategies
4. Identifying students in need of support
5. Student rights and responsibilities
6. Student behavioural expectations and management
7. Engaging with families
8. Evaluation

Richmond Primary School provides a caring and nurturing learning environment for students from Foundation to Year 6. The school is located in Melbourne's inner east, on the fringe of the CBD.

We have 354 students enrolled from Grade Prep to 6 and 30 school staff members including 2 Principal Class, 24 Teachers and 6 Educational Support staff. Leadership Team consists of the Principal, Assistant Principal, two Learning Specialist Teachers, 5 team managers (Prep, 1/2, 3/4, 5/6 and specialists) and 3 curriculum leaders(English, Maths and Inquiry)

Our school grounds back onto parks and gardens, and we are surrounded by a supportive community. Most students that attend our school live locally and tend to walk or ride their bike to school. Richmond Primary School has developed close ties to the local community, and enjoys support from our local businesses and community services.





being responsive and sensitive to changes in the student's circumstances and health and wellbeing

collaborating, where appropriate and with the support of the student and their family, with any external allied health professionals, services or agencies that are supporting the student monitoring individual student attendance and developing an Attendance Improvement Plans in collaboration with the student and their family

engaging with our regional Koorie Education Support Officers

running regular Student Support Group meetings for all students:

- with a disability
- in Out of Home Care
- with other complex needs that require ongoing support and monitoring.

Richmond Primary School is committed to providing the necessary support to ensure our students are supported intellectually, emotionally and socially. The Student Wellbeing team plays a significant role



<https://www2.education.vic.gov.au/pal/restraint-seclusion/policy>

In line with Ministerial Order 1125, no student aged 8 or younger will be expelled without the approval of the Secretary of the Department of Education and Training.

The Principal of Richmond Primary School is responsible for ensuring all suspensions and expulsions are recorded on CASES21.

Corporal punishment is prohibited by law and will not be used in any circumstance at our school.

Richmond Primary School values the input of parents and carers, and we will strive to support families to engage in their child's learning and build their capacity as active learners. We aim to be partners in learning with parents and carers in our school community.

We work hard to create successful partnerships with parents and carers by:

- ensuring that all parents have access to our school policies and procedures, available on our school website
- maintaining an open, respectful line of communication between parents and staff
- providing parent volunteer opportunities so that families can contribute to school activities
- involving families with homework and other curriculum-related activities
- involving families in school decision making
- coordinating resources and services from the community for families
- including families in Student Support Groups, and developing individual plans for students

Richmond Primary School will collect data each year to understand the frequency and types of wellbeing issues that are experienced by our students so that we can measure the success or otherwise of our school based strategies and identify emerging trends or needs.

Sources of data that will be assessed on an annual basis include:

- student survey data
- incidents data
- school reports
- parent survey
- case management
- CASES21, including attendance and absence data
- SOCS

Richmond Primary School will also regularly monitor available data dashboards to ensure any wellbeing or engagement issues are acted upon in a timely manner and any intervention occurs as soon as possible.

## COMMUNICATION

This policy will be communicated to our school community in the following

- Available publicly on our school's website
- Included in staff induction processes
- Included as annual reference in school newsletter

Made available in hard copy from school administration upon request

Our school will also ensure it follows the mandatory parent/carer notification requirements with respect to suspensions and expulsions outlined in the Department's policies at:

[Suspension process](#)

[Expulsions - Decision](#)

The following Department of Education and Training policies are relevant to this Student Engagement and Wellbeing Policy:

[Attendance](#)

[Student Engagement](#)

[Child Safe Standards](#)

[Supporting Students in Out-of-Home Care](#)

[Students with Disability](#)

[LGBTIQ Student Support](#)

[Behaviour - Students](#)

[Suspensions](#)

[Expulsions](#)

[Restraint and Seclusion](#)

The following school policies are also relevant to this Student Wellbeing and Engagement Policy:

[Child Safety Policy](#)

[Bullying Prevention Policy](#)

Inclusion and Diversity Policy

## POLICY REVIEW AND APPROVAL

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Policy last reviewed	September 2022
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